

## **ENA Board Meeting Minutes**

**August 7, 2013**

**Present:** Mike Digman, Justin Martin, Jamie Meise, Scot Whitney, Betsy Winterhack, Rod Gennrich, Isaac Semrow, Steve Johnson, Ted Perttunen, and Lynn Munsinger-Brown

**Absent:** Tiffani Roltgen

**Call to Order:** Mike called to order at 7:03.

A motion was made by Mike and seconded by Ted to accept the agenda as presented. Motion carried.

**Secretary's Report:** The July minutes were approved electronically prior to the meeting. Thank you notes have been sent to all businesses that donated to the Fourth of July Event. Going forward meeting minutes will be posted on Facebook as well as printed in the Echo.

**Treasurer's Report:** A couple memberships are still trickling in, we have had an income increase of about \$300 since last report with no additional expenses, memberships are still down from last year but everything else is looking good. We cut down Echo expenses, Fourth of July was a great success, and Echo advertising is up from last year. We are in a very sound position financially.

The Secretary and Treasurers reports were approved under the same motion.

**Audit Update-** Mike Roltgen and Scot have plans to review the books. We will proceed with a moderate audit this year as we have done in the past, and then going forward VP Mike recommends we implement a more formal annual process. Audit procedures are saved in Dropbox for board members to review for use during future audits.

**Fundraising Policy-**A motion was made by Justin and seconded by Lynn to adopt a policy that ENA won't consider fundraising opportunities involving the Board or Board representatives directly selling a third party's product or service in exchange for a portion of the profits. Motion carried, policy is effective immediately.

**Reports:** Jamie and Tiff attended the East Buckeye Neighborhood Association meeting in July. We discussed having a joint Christmas event, see below for further details.

### **Committees:**

**Bylaws Committee-**Tiffani, Mike, and Betsy have a meeting scheduled for August 20<sup>th</sup> to review the bylaws and make updates.

**Welcome Committee**-Isaac discussed the new process for delivering the welcome packets to new neighbors including in person delivery and baked goods. Isaac will research expenses and request budgetary allotments at the next meeting. Lynn suggests bringing the packages to the monthly board meeting to divide deliveries. This new process could potentially lead to increased members and volunteers.

**50 Year Anniversary Committee**-Board members are to start brainstorming ideas for the 50 year anniversary in 5 years. Lead times for permits, etc can be several months out so we will need to start planning soon.

### **Old Business:**

**Neighborhood Night Out**-based on Facebook posts and neighbor feedback, our second annual Neighborhood Night Out was a success. There were several larger gatherings around the neighborhood and everyone had a great time.

**Taste of Elvehjem**-Set up will begin at 2pm and the event will begin at 4pm. Mike will call Craig Klinker to ask him to bring up 6 tables and a trash can from the shelter and Mike will pick up the gate and bathroom keys. Ted is getting 2 cases of bottled water from Walgreens and will get it to Mike beforehand. Jamie will bring ladders, Betsy will bring bocce, and Rod will bring bags. There will be a potluck meal, healthy recipe contest, lawn games, and scavenger hunt. Everyone in the neighborhood is welcome to attend and bring a garden fresh dish and their own beverage. As a reminder there will be no electricity available.

### **Neighborhood Safety-**

**Neighborhood Watch**- An exploratory meeting regarding starting a neighborhood watch will be held on October 12<sup>th</sup> from 10am-12pm at Messiah Lutheran. Steve is in contact with local officers to request their attendance at the meeting. Steve will be attending a neighborhood watch training meeting in September.

**Fall Slow Down Campaign**-Volunteers needed to help with putting up signs.

**Neighborhood Garage Sale report**-There are 31 registered sales, we received notification from Alder Denise DeMarb that the chip sealing will be on hold for the sales.

### **New Business:**

**Thank you gift certificates for outgoing board members Greg and Christina**-Lynn will take care of delivery

**ENA Wooden Steps Running Club Quarter, Half, Full Barrel Marathon** The Wooden Steps Running Club is hosting Quarter, Half, and "Full Barrel" 26.2 mile Marathon on Labor Day, September 2 beginning at 7am; see flyer on the website for full details, everyone is welcome!

**Volunteers to mulch**-This item is tabled until the next meeting.

**Halloween Bonfire**-Betsy will be leading this event and has started to review documents in Dropbox. Mike will obtain required permits and look into placement of the fire. Betsy will continue to brainstorm and suggested we have a "bring your own Jack-o-Lantern" contest.

**2<sup>nd</sup> Annual Halloween Decorating Contest**-Mike will ask Mona Everett to lead the event and have her post on Facebook and finalize the judges.

**501(c)(4) to 501(c)(3)**-Betsy is looking into requirements and benefits of converting the tax designation over to 501(c)(3) so ENA does not have to pay tax on purchases and donations to ENA would be tax deductible.

**Collaborative event with East Buckeye Neighborhood Association**-East Buckeye is holding a Christmas bonfire and has invited Elvehjem neighborhood to join.

**ECHO Deadline:** The deadline for submissions of articles and advertisements for the September/October ECHO is August 15<sup>th</sup>.

**Next Meeting:** The next ENA meeting will be on Wednesday, September 4 at 7pm.

**Adjournment:** A motion was made by Mike and seconded by Isaac to adjourn the meeting at 8:44pm. Motion carried.

Submitted by Jamie Meise