

# ENA Board Meeting Minutes

## October 2, 2013

**Present:** Tiffani Roltgen, Justin Martin, Jamie Meise, Betsy Winterhack, Rod Gennrich, Isaac Semrow, Steve Johnson, Lynn Munsinger-Brown, Scot Whitney, and Mike Digman

**Absent:** Ted Perttunen

**Call to Order:** Tiff called the meeting to order at 7:00pm.

**Secretary's Report:** October events are now up to date on Facebook and the ENA website with the exception of the Neighborhood Watch meeting. Steve will review the description of the Neighborhood Watch Meeting Facebook Event and also contact the ENA website webmaster to have it posted on the website. Board members are reminded to continue to add comments to help keep the events active in the newsfeed.

**Treasurer' Report:** Not much financial activity since the last meeting. A couple new memberships have been received. The rest of the year will be mainly expenses; we have one issue of the Echo left to pay for as well as the Holiday in the Park event. We currently have \$1500 more than last year at this time. In Justin's opinion the door to door delivery of membership forms in the membership drive was not worth the expense.

### **Reports:**

Elvehjem Elementary School PTO Meeting- The PTO works to raise money and spread resources among the students. Lynn attended their first meeting and reported there were a lot of new families to the neighborhood. She told the attendees about the Elvehjem Neighborhood Association events, facebook page, website, etc. Lynn will continue to attend the meetings.

Eastside Neighborhood Association Coalition Meeting-The group met last week, there were about 25 attendees from 11 associations and 2 of the Alders attended. The group shared ideas on events, asked each other questions, talked about troubleshooting, communication, etc. The group was very enthusiastic and created a coalition group that plans to meet regularly. Two main points of discussion were fundraising for the Pinney Library and the possibility of having an east side 4<sup>th</sup> of July event at Olbrich Park coinciding with the city fireworks display. The ENA board does not plan to change their annual Fourth of July celebration but would consider helping out and supporting the east side event.

### **Committees:**

**Bylaws Committee-** Betsy, Tiff, and Mike created a draft with proposed changes to the bylaws. The draft will be presented to the board with a chart showing the change and reason for the change at the November meeting. Proposed changes include clarifications for consistency throughout the document and updates to outdated processes. After approval by the Board, the proposed bylaw changes will be posted and shared with the neighborhood prior to the annual meeting. All members in attendance at the annual meeting will have an opportunity to vote on proposed changes.

**Welcome Committee-** Isaac has a handoff meeting planned with Ryan who currently handles the mailing process where Isaac will receive training and materials to begin the new personal delivery process. We currently have 4 volunteer bakers but could use additional volunteers.

**EL-VEH-JEM to WELL-VEH-JEM Committee-**Will be meeting on Wednesday, October 9 at the East Police Station to discuss events planning.

**2014 Budget-**Tiff is looking to form a committee to create a draft budget for 2014 to determine where we want to be financially and brainstorm creative solutions for handling the Echo expenses. Currently the committee includes Tiff, Scot, and Justin. Tiff will look for a neighbor at large to provide input.

**50 Year Anniversary Committee-**Board members should continue to save ideas in dropbox.

### Old Business:

#### **Neighborhood Safety Report-**

City-wide neighborhood watch training report-Steve attended the training and reported there was a mix of established groups and groups in the preliminary stages of creating a watch. He was able to gain a few contacts which he has reached out to for more information.

Elvehjem Neighborhood Watch Meeting (October 12 Messiah Lutheran Church 10 a.m.-12 noon)-Steve is continuing to plan the agenda. This will be an exploratory meeting to discuss what a neighborhood watch should accomplish and what it should not do. Heritage Bakery will be providing coffee cake.

**2<sup>nd</sup> Annual Halloween Decorating Contest-**ENA will once again be encouraging families to decorate their homes for Halloween. The contest runs from October 24-31 and there will be gift cards for the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place winners. The event is now on Facebook and the ENA Website. Neighbors Mona Everette, Marlo and Juliette Darken, will serve as judges, along with Board member Justin, Rod will coordinate.

**Halloween Bonfire-** ENA will be hosting the annual Halloween Bonfire on October 31 at Elvehjem Park from 6:30 to 8:30 p.m. Plans for the event are right on track; it's on Facebook and the ENA website, permits are obtained, Betsy and Steve are coordinating with the city, Tiff will judge the jack-o-lantern contest, and Ted is contacting Walgreens for prizes.

**Turkey Trot-** The annual 5k Turkey Trot will be held on Thanksgiving morning at 8:30am. Volunteers are still needed; Lynn confirmed she is able to volunteer. There will be a Second Harvest barrels to collect nonperishable donations. Changes this year include the addition of online registration in advance of race day at [www.elvehjemneighborhood.org/turkeytrot](http://www.elvehjemneighborhood.org/turkeytrot). Online registration will end at 12pm the day before the race. Day of registration will end at 8:15am.

**Holiday in the Park:** ENA and EBNA are cohosting Holiday in the Park on Saturday, December 7 from 4-9pm at Orlando Bell Park. The event is listed on the ENA website along with a flyer with full details. EBNA will coordinate the bonfire and permits, the hay/sleigh rides and Santa have both been booked, ENA will provide small gifts for Santa to give the children, and any left over hot chocolate supplies from the Halloween Bonfire. The event will be free but donations will be accepted and appreciated to offset the cost.

**Echo Newsletter Transition:** Isaac will be shadowing current editor Christina McKee when she puts together the November/December Echo. He is also working on scheduling a meeting date to ease the technology transition from Ryan McKee.

### **New Business**

**2014 Calendar of Events draft:** The board reviewed the 2014 events calendar and discussed potential changes. The Annual Garage Sale may be moved to June pending the results of a poll. Tiff will look at making a few revisions per the discussion.

**Website blog/Wordpress-**The board discussed ideas for updating the website including the possibility of using Wordpress.

**Elvehjem and park sign maintenance:** The volunteer who cares for the neighborhood signs requested assistance with watering and mowing as well as the need for financial support to purchase flowers, mulch, etc. Mike discussed the idea of moving to a lower maintenance option.

**Echo Deadline:** The deadline for submissions of articles and advertisements for the November/December Echo is Tuesday, October 15<sup>th</sup>.

**Next Meeting:** The next ENA meeting will be on Wednesday, November 6 from 7 to 9 pm at the East District Police Station

**Adjournment:** A motion was made by Scot and seconded by Justin to adjourn the meeting at 9:04pm. Motion carried.

Submitted by Jamie Meise