**ENA Board Meeting Minutes**

Nov. 4th, 2020 @ 4-6 p.m. at 22 Jaarsma Court, house of Dan Collins, Director at Large,

and also Virtual Meeting in Zoom, due to COVID-19 shutdowns

1. **Welcome, 10 minutes (4:00-4:10)**
   1. Call to order (Charles) Time: 4:00 pm
   2. Members Present: Charles, Jared, Jacob, Kim, Dan, Claire; Absent: Chris, Quincy. Guest: Ashley
   3. Approval of the agenda (All) No changes to the agenda.
2. **Reports, 20 minutes, (4:10 – 4:30)**
   1. Secretary’s report (Kim) No report.
   2. Treasurer’s report (Jacob) No report.
      1. Membership Drive check in - No update.
   3. Echo report (Dan)
      1. Advertising (Dan)
      2. Echo Duties (All)
         1. Jacob suggested we add an Echo article listing local organizations offering aid to residents. Amanda Klinkner made this suggestion in a recent FB post.
   4. Technology report (Jared)- No issues.
3. **Upcoming Events, 30 minutes (4:30 – 5:00) (All)**
   1. Turkey Trot
      1. Dan will create and post event with a 5K map and link the sign up to make an optional $5 minimum donation to Second Harvest. Reach out to Peggy about possible non-perishable food donation collection.
      2. Informal 5K run or 1.5-mile walk event where anyone can participate at any time during the Thanksgiving weekend. Ability to submit your time from a personal device. Will adhere to social distance restrictions. Encourage photo sharing on Instagram and Facebook with ENA tag.
   2. Holiday in the Park
      1. Dan has done a lot of work already setting up the carriage and Santa. Socially distant event on Dec. 5 with Santa riding in horse drawn carriage around a set LVM route from 4 pm to 6 pm. We will post and publish route in the Echo with approximate visit times so residents can gather outside to greet Santa. Since no neighborhood fire this year, we suggest having a bonfire in your own driveway. ENA will be accepting online donations using PayPal. [funds go to ENA or other organization?]
   3. Holiday Lights Contest
      1. Jacob will create and post the holiday lights contest.
      2. Jared creating special email address for sending nominations. Submissions due by 12/13 and eEntries should include a photo and address. Online voting system accepting votes from 12/13 to 12/31. Prizes to be decided at the next meeting.
4. **New Business, 45 minutes (5:00 – 5:45) (All)**
   1. LVM Shelter
      1. Planned improvements

*Shared from Chris’ email message dated 10/18/2020.*

*The City of Madison Parks Division wishes to inform you of upcoming projects in Elvehjem Park.*

*Fall 2020: Parks will begin the planning process for the new nature play area, according to the master plan (attached for reference).*

*Winter 2020/2021: Parks staff will be undertaking renovations inside the existing shelter building, with the main goal of improving accessibility. This will include restroom and lighting updates. We anticipate this work will be complete by spring of 2021. At this time, Parks will also begin researching and planning for the new bicycle pump track.*

*Summer 2021: The new nature play area and pump track will be installed.*

*To follow up on previous conversations, is the ENA board still interested in a temporary art installation in the shelter building? Parks has developed a new, simplified process for approving temporary art. There is a form to complete, which then requires a short presentation to the Board of Park Commissioners for their review. Please see the attached form, which Parks staff have drafted answers using information from previous discussions. Does this still align with the thoughts of the ENA board?*

* + 1. Board will share updates with the neighborhood after Chris confirms timeline with Sara at Parks Dept. Phase II includes mountain biking trail.
    2. Photo art contest
       1. Temp photo and art contest in Feb or March 2021.
       2. Jacob will contact Ms. Doyle, LVM school art teacher about possible virtual event with students.
  1. LVM Ice Cream fundraiser
     1. Finance details – Jacob needs to talk to owner about how to prepay.
     2. Logistics planning. We’re waiting to schedule production. December date unlikely because owner is moving to larger site and has busy schedule already. The ENA will purchase 60-80 pts and set up online ordering to ensure we don’t run out. Aubrey cleverly suggests naming flavor **LV Yum**. Board members will temporarily store then deliver the ice cream.
  2. Little Library Restock and Repair Idea – Claire noticed some of the little libraries in the area could use restocking with new books. She also noticed a broken roof on the library near LVM school. She offered her husband’s services to fix it. She suggests we hold a book collection to help restock but isn’t sure who the libraries belong to. The group agreed this is a great idea. Claire will reach out on FB to find little library owners and locations of all libraries in the neighborhood and pitch the book collection idea to them. She says books for kids and adults are needed. She’ll keep the board informed of her efforts.
  3. Monthly Meeting logistics
     1. The next meeting will be virtual on Sunday, December 6 from 7-8 pm. We’re likely changing the meeting day for 2021 so Chris and Quincy can attend. Wednesday doesn’t work for them.

1. **Old Business, 15 mins (5:45 – 6:00) (All)**
   1. ENA and FB Page – Dan created a separate Board FB chat group so we can easily communicate with each other.
   2. New Board Member. The board approved Ashley Bleecker joining the board as a Director at Large. Welcome Ashley. Glad to have you with us.
2. **Adjournment- Time:** 5:26 pm

**Announcements**

* The next ENA Board Meeting is virtual on Sunday, December 6th, from 7-8 pm.
* The next Echo Newsletter deadline is Nov. 15th for the Dec/Jan Echo.
* Echo Assignments:
  + President’s Column-Charles
    - Year in Review
  + Treasurer’s Report-Jacob
  + Secretary’s Corner- Kim
  + Member Corner-Jared
  + Event Recaps:
    - October Halloween Lights/Monster Hunt recap
  + Recipe – Claire
  + Word Search – Kim
  + Neighborhood “happy” fall stories, 2020 highlights – Dan and board
  + Elvehjem Shelter Updates - Chris
  + Ice Cream Order Form/Contact Info – Quincy
  + Upcoming Events
    - Holiday in the Park – Santa Tour
    - Holiday Lights Contest – Entry and voting info
    - Little Library Book Drive – status update