**ENA Board Meeting Minutes**

May 5, 2021, 7-9 p.m. at 22 Jaarsma Ct driveway

Link for virtual attendees: https://us02web.zoom.us/j/81167273873?pwd=MHE1R1puWW41aTZPczkyUWxQZHlqQT09

1. **Welcome, 15 minutes (7:00 - 7:15) Time: 7:04 PM**
   1. Call to order (Dan) Present: Dan, Charles, Jared, Jacob, Kim Claire and Ashley. Absent: Chris, Quincy and Pete.
   2. Approval of the agenda (All) Approved as written.
   3. Word on the Streets (All) The are lots of homes for sale in the neighborhood. Homes all over are selling fast and many above asking price.
2. **Reports, 15 minutes, (7:15 - 7:30)**
   1. Secretary’s report (Kim)
      1. Bought Stamps and send welcome cards in April.
      2. Kim needs person to take minutes at Annual Meeting because she cannot attend. Jared volunteered to take over secretary duties.
      3. Kim has all banners at home including 3 for Garage Sale. She’ll email Diana about connecting to get them to her
      4. July 3rd -Face painters (2) booked for July 3. Nuria with MetamorFaces and Julie with Paint My Face. FYI- For future events - Julie’s husband is a balloon artist if we want to hire one for an event. For the painters ENA needs to supply tables, chairs and a tent (with sides preferred). Kim will contact Ted Pertunen about having a bubble station and see if we can rent his tents.
      5. Kim got a business card for Great Dane manager to ask for swag or GC donation toward auction/raffle.
   2. Treasurer’s report (Jacob) Jacob shared the 2020 budget results including some commentary and the proposed 2021 budget in advance of the annual meeting. Membership summary is 65 as of May 4, with 27 by check, 24 by Stripe and 14 by Paypal.
   3. Echo report (Dan)
      1. Advertising (Dan) No news. Jacob will try to get something ready for the next Echo.
      2. Echo Duties (All) Alder Jael Currie has offered to contribute a column. See assignments below.
   4. Technology report (Jared) Nothing to report.
3. **New Business, 30 minutes, (7:30 - 8:00)**
   1. Google Workspace formal activation (Dan)
      1. All future email correspondence and file management will happen in these new Gmail accounts/Google Drive. Be sure to send emails from your ENA Google account when sending on behalf of ENA. Dan talked about the simple search capabilities and explained how to share folders and documents. Dan will also check into how old messages can be copied/saved over to the new mailboxes for easy retrieval.
   2. Proposal to move July board meeting to June 30th (for Fourth Celebration proximity/planning) Dan made motion; Jacob seconded; Motion passed - all in favor. We will meet outside at Our Saviour’s so we can plan the July 3rd set up.
   3. New vinyl signage for advertising events (Kim/Jacob/Pete)
      1. Relatedly – state of the shed? Inventory log and/or spring cleaning in order? Our plan is to clean out the storage unit after July 3rd event.
      2. We talked about the state of the current banners. No word yet from Pete on his sign company source. Claire agreed to post a Facebook request for recommendations on getting new banners with the hope of using a local vendor.
4. **Upcoming Events Planning, 45 minutes (8:00 - 8:45)**
   1. Annual Meeting (Charles) Meeting being held in-person and virtually. Charles ran through the proposed Agenda. Jacob will pre-record his budget presentation and attend the meeting virtually as he will be out of town. Charles will handle the cash box in Jacob’s place. Membership fee will be discounted to $12 for folks paying on 5/15 or 5/16 (weekend of the meeting only) Jared will get coffee and donuts. We don’t expect many in-person attendees.
   2. Fourth of July Celebration (Dan, All)
      1. Moved to SAT, JULY 3\*\* due to Sunday service conflicts
   3. Digital Membership Drive 2021 (All)
   4. Garage sales (Dan emailed Diana)
5. **Old Business, 15 minutes (8:45 - 9:00)** 
   1. Wheel Spot (Claire, Guest Pat Hasburgh).
      1. Formal plan of action for communicating this project to the neighborhood? The plan has hit a bit of a slowdown however Ann and Pat will appear at the annual meeting to introduce this great idea to our residents.
   2. Earth Day Cleanup (Ashley) Ashley reports twelve adults and 5 kids volunteered at Earth Day Cleanup at the sanctuary. Even though there was more garlic mustard pulling than trash pick-up, everyone had a good time helping out.
6. **Adjournment Time: 8:53 PM**

**Announcements**

* The next ENA Board Meeting is Wednesday, June 2nd, from 7-9 pm, outside location TBA
* The next Echo Newsletter deadline is July 15 for the Aug/Sept Echo.
* Echo Assignments:
  + President’s Column (Dan)
  + Treasurer’s Report (Jacob)
  + Garage Sales (Diana)
  + Fourth of July (Dan/All)
  + 2021 Membership Drive and Membership Form (Dan)
  + Elvehjem Park Wheel Spot Announcement (Claire, Pat)
  + Easter Egg Hunt Recap (Kim)
  + Earth Day Cleanup Recap (Ashley)
  + Annual Meeting Recap (Charles/Dan)
  + Neighborhood Night Out (TBD)
  + Recipe (Claire)
  + Word Search (Kim)
  + Neighborhood Column (Lynn)